

McLennan County Appraisal District

BUSINESS PERSONAL PROPERTY RENDITION OF TAXABLE PROPERTY

CONFIDENTIAL

GEO NUMBER		RETURN COMPLETED RENDITION BY <u>APRIL 15, 2009</u>
VALUE CODE	PID#	
NAME OF BUSINESS (DBA) OF PROPERTY:		
MULTICODES, APPRAISER		SIC CODE

TEXAS PROPERTY TAX LAWS REQUIRE YOU TO RENDER ALL TANGIBLE PROPERTY USED OR HELD FOR THE PRODUCTION OF INCOME AS OF **JANUARY 1, 2009**. To render means: To list all property used or held for the production of income. Property owners may protest appraised values before the appraisal review board. (Tex. Property Tax Code, Section 25.19)

Call (254-752-9864) for questions. Complete, sign, and return this form to the Personal Property Division, McLennan County Appraisal District, PO Box 2297, Waco, TX 76703-2297. The location of the McLennan County Appraisal District for courier deliveries is 600 Columbus Ave, Waco, Texas, 76701.

**Electronic Submission in Excel Spreadsheet format on
CD or via email is encouraged.
e-mail address: pp@mclennancad.org**

COMPLETE IF BUSINESS OWNER HAS CHANGED OR BUSINESS HAS CLOSED:

OWNER NAME CHANGED DATE _____ OUT OF BUSINESS: DATE _____

NEW OWNER NAME: _____

IMPORTANT: This rendition covers property you owned on January 1 of this year. You must file this rendition with your county appraisal district after January 1 and no later than April 15 of this year. **If you fail to timely file a rendition, you will be liable for a penalty equal to 10 percent of the total amount of taxes imposed on the property by taxing units within the appraisal district's jurisdiction.** If a court determines that you filed a false rendition or report with the intent to commit fraud or to evade the tax or you alter, destroy, or conceal any record, document, or thing or present to the chief appraiser any altered or fraudulent record, document, or thing, or otherwise engage in fraudulent conduct for the purpose of affecting the outcome of an inspection, investigation, determination or other proceeding before the appraisal district, the chief appraiser must impose a penalty equal to 50 percent of the total taxes due on the property for the current year. Upon written request, the chief appraiser must extend the deadline to May 15. You may receive an additional 15-day extension if you request it in writing and show good cause for the extension.

In completing your rendition, state law provides you may either provide a good faith estimate of the market value of the property rendered or the historical cost of the property when new and the year of acquisition. It is at your discretion to provide either one or both types of information. If your good faith estimate of the total value of your property is less than \$20,000 you only need to render a general description of the property and its physical location or taxable situs. Note: state law also provides that the chief appraiser may require you to provide a statement substantiating the information reported on this form for property valued over \$20,000. If the chief appraiser notifies you in writing that you must do so, you must file the statement within 21 days of the date you receive the request.

Check the total market value of your property. Under \$20,000 Over \$20,000

If you check under \$20,000 please complete Section "1" and Section "S". Otherwise, please complete all Sections.

In order for us to correctly calculate the appraised value of this property, please include a detailed asset listing for accurate value.

SECTION 1: SUMMARY INFORMATION

CORRECT BUSINESS INFORMATION BELOW IF DIFFERENT FROM ABOVE

<p>1. NAME OF BUSINESS: _____</p> <p>2. OWNER, OFFICER, PARTNER: _____</p> <p>3. MAILING ADDRESS OR PO BOX: _____</p> <p>4. CITY, STATE & ZIP: _____</p> <p>5. BUSINESS (PHYSICAL) LOCATION: _____</p>	<p>TYPE OF OWNERSHIP (OPTIONAL)</p> <p><input type="checkbox"/> INDIVIDUAL</p> <p><input type="checkbox"/> PARTNERSHIP</p> <p><input type="checkbox"/> CORPORATION</p> <p><input type="checkbox"/> TRUST</p> <p><input type="checkbox"/> OTHER _____</p> <p>TYPE OF BUSINESS:</p> <p>_____</p>	<p style="text-align: center;">VERY IMPORTANT – PLEASE READ</p> <p>PLEASE LIST THE PROPERTY LOCATION ON AN ATTACHED SHEET IF DIFFERENT THAN ALREADY GIVEN. ON A SEPARATE SHEET, PLEASE PROVIDE THE PROPERTY OWNER NAME AND ADDRESS IF YOU MANAGE OR CONTROL PROPERTY AS A FIDUCIARY ON JANUARY 1. A PERSON RENDERING PROPERTY SHALL USE THE MODEL FORM ADAPTED BY THE COMPTROLLER OR A FORM THAT CONTAINS INFORMATION THAT IS IN SUBSTANTIAL COMPLIANCE WITH THE MODEL FORM IF APPROVED BY THE COMPTROLLER.</p>
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DESCRIPTION OF PROPERTY	Property Owner's Original Cost	Good Faith Estimate of Market Value (Optional)	APPRAISAL OFFICE USE ONLY		
MERCHANDISE / INVENTORY			INV	Prior Year Value \$	Current Year Value \$
SUPPLIES			SUP		
FURNITURE FIXTURES & EQUIPMENT			FFE		
COMPUTERS			COMP	Date Entered	Initial
MACHINERY			MACH		
AUTOMOBILES, TRUCKS & TRAILERS			VEH		
LEASEHOLD IMPROVEMENTS			LI		
OTHER PERSONAL PROPERTY			OTH		
YOUR ESTIMATE OF TOTAL MARKET VALUE*			NOTES:		
OTHER INFORMATION: Estimated Square Footage (*Optional) = _____ Number of Employees = _____					

If you make a false statement on this form, you could be found guilty of a CLASS A MISDEMEANOR or a STATE JAIL FELONY under Section 37.10 Penal Code.

FAILURE TO FILE A TIMELY RENDITION WILL RESULT IN A 10% PENALTY ON YOUR TAX STATEMENT

ADDITIONS
SECTION 6: FURNITURE, FIXTURES, EQUIPMENT, COMPUTERS, MACHINERY

CHECK ONE					If Needed, attached additional pages				
FURNITURE, FIXTURES & EQUIPMENT	COMPUTERS	MACHINERY	OTHER	DESCRIPTION OF PROPERTY	VIN NUMBER OR ASSET NUMBER	YEAR ACQUIRED	PROPERTY OWNER'S ORIGINAL COST	GOOD FAITH ESTIMATE OF MARKET VALUE*	APPRaisal OFFICE USE ONLY
									LIFE

*If you provide an amount in the "good faith estimate of market value," you need not complete "historical cost when new" and "year acquired." "Good faith estimate of market value" is not admissible in subsequent protest, hearing, appeal, suit, or other proceeding involving the property except for: (1) proceedings to determine whether a person complied with rendition requirement; (2) proceeding for determination of fraud or intent to evade tax; or (3) a protest under Section 41.41 Property Tax Code.

**If you provide an amount in "historical cost when new" and "year acquired", you need not complete "good faith estimate of market value".

**SECTION 7: ADDITIONS: AUTOS, TRUCKS, TRAILERS, WATERCRAFT,
AIRCRAFT, REGISTERED OR USED IN BUSINESS**

If needed, attach additional pages

Current Plate Number (Optional)	Year Model	Make and Model	Vehicle Identification Number (Optional)	Rated Tons: Truck/ Trailer (Optional)	Truck Body Style (Optional)	Year Acquired **	PROPERTY OWNER'S ORIGINAL COST	Good Faith Estimate of Market Value*

COMPANY NAME:	TITLE:	TELEPHONE NUMBER:
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Are you the business property owner, an employee of the business property owner, or an employee of a business property owner on behalf of an affiliated entity of the property owner?
(Please check one): YES NO

This form must be signed and dated. By signing this document, you attest that the information contained herein is true and correct to the best of your knowledge and belief. If you checked 'YES' above, sign and date the form.

PRINT HERE _____ SIGN HERE _____

DATE _____

If you checked 'NO' above, you must complete the following: *"I swear that the information provided on this form is true and accurate to the best of my knowledge and belief."*

PRINT HERE _____ SIGN HERE _____

DATE _____

I attest that the individual signing above, subscribed and swore to the accuracy and truth of the information provided on this form before me, this the

_____ Day of _____, 2008

SEAL

Notary Public

Section 22.26 of the Texas Property Tax Code states: (a) Each rendition statement or property report required or authorized by this chapter must be signed by an individual who is required to file the statement or report. (b) When a corporation is required to file a statement or report, an officer of the corporation or an employee or agent who has been designated in writing by the board of directors or by an authorized officer to sign on behalf of the corporation must sign the statement or report.