

McLennan County Appraisal District

APPLICATION FOR EXEMPTION OF ONE BUSINESS / PERSONAL MIXED-USE MOTOR VEHICLE

The deadline for filing this form is April 30 each year. This exemption requires filing an annual application.

INSTRUCTIONS: For the purposes of this application, **motor vehicle** means a **passenger car** or **light truck**. **Passenger car** means a motor vehicle, other than a motorcycle, golf cart, light truck, or bus, designed or used primarily for the transportation of persons. **Light truck** means a commercial motor vehicle that has a manufacturer's rated carrying capacity of one ton or less. An individual is entitled to an exemption from taxation of **one motor vehicle** they own and use in the course of their occupation or profession and also use for personal activities that do not include the production of income. This exemption **does not** apply to a motor vehicle used to transport passengers for hire (such as, but not limited to, a taxi, bus, or limousine). A person who has been granted or applied for this exemption may not apply for this exemption again until after the application or exemption has been denied. You must apply for the exemption each year the entitlement is claimed. **To expedite processing, consider attaching this to your annual rendition form and filing both by April 15th.** By filing this application, you are exempt from the requirement to include this same motor vehicle in your annual rendition form. If for some reason the exemption is modified or denied, the chief appraiser must notify you by certified mail and explain the procedures for protesting this action. The chief appraiser may require additional information from you. You must provide this additional information within 30 days of the request or you will forfeit the right to receive the exemption. Please contact the Business Personal Property Division at (254) 752-9864 if you require assistance.

Step 1: Year and Owner's name And address	Appraisal / tax year	Owner's name
	Current mailing address	Business name (if different from Owner's name)
	City, state, ZIP Code	Phone (area code and number)
	Name of person preparing this application & Title	Driver's License, Personal I.D. Certificate, or Social Security Number*:
Step 2: Authorized Agent's Name	Authorized agent's name (if different from above)	
	Mailing Address	
	City, State, ZIP Code	Phone (area code and number)
Step 3: Identify the motor vehicle for exemption and the related MCAD	Attach a copy of the current registration renewal receipt and or title to this application - Failure to do so may result in the modification, delay, or denial of the exemption.	
	MCAD account number to exempt vehicle from	Make of vehicle
	Model	Year
	License plate # and State	Manufacturer's rated carrying capacity (if applicable)
	LOCATION OF VEHICLE	
	Provide any information below that would further identify your motor vehicle for exemption	
Step 4: Sign the form and affirm your intent	I certify that the information in this document is true and correct to the best of my knowledge and belief and affirm that the motor vehicle identified in Step 3 of this form meets the Texas Property Tax Code requirements for this exemption as described in the "INSTRUCTIONS" section of this form.	
	sign here	Date
	Title	
	If you make a false statement on this application, you could be found guilty of a Class A misdemeanor or a state jail felony under Texas Penal Code Section 37.10. *You are required to give us this information on this form in order to perform tax related functions for this office. Section 11.43 of the Tax Code authorizes this office to request this information to determine tax compliance. The chief appraiser is required to keep the information confidential and not open to public inspection, except to appraisal office employees who appraise property and as authorized by Section 11.48(b), Tax Code.	