

## Change of Mailing Address Form

Address changes can only be made with the signed written request of the owner as listed on the McLennan County Appraisal District (MCAD) record or by the owner's agent as designated by Fiduciary Appointment of Agent on file with MCAD. Return completed form to the MCAD Customer Service Department in person, by mail, or e-mail [cust@mclennanappraisal.org](mailto:cust@mclennanappraisal.org). If you are requesting to have the mailing address changed on multiple properties, list each property by account number and attach it to this form. The effective date of change will be when the request is received by the Appraisal District.

CAD Account Number: \_\_\_\_\_

Property Location Address: \_\_\_\_\_

Legal Description: \_\_\_\_\_

Owner: \_\_\_\_\_

C/O Name (if not owner): \_\_\_\_\_

Old Mailing Address: \_\_\_\_\_

\_\_\_\_\_

New Mailing Address: \_\_\_\_\_

\_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: ( \_\_\_\_\_ ) \_\_\_\_\_ Email Address: \_\_\_\_\_

*I am the owner of the property described above and request that the McLennan County Appraisal District corrects its records to reflect the information submitted on this form.*

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Any person who makes a false statement could be found guilty of a Class A Misdemeanor or a State Jail Felony under Texas Penal Code Section 37.10.